APPENDIX B

How to Obtain a Legal Advisory Opinion

The Board has been authorized by the Legislature to issue advisory opinions interpreting the Liquor Code and Board's Regulations which are binding on the Pennsylvania State Police, Bureau of Liquor Control Enforcement. These opinions are a form of protection for licensees. Those licensees who have questions must submit a written request for an advisory opinion by mail, via fax, or email. All requests should be addressed to:

Pennsylvania Liquor Control Board Office of Chief Counsel 401 Northwest Office Building Harrisburg, PA 17124-0001 OR

Fax your request to 717.787.8820 Email your request to: <u>ra-lblegal@pa.gov</u>

Requests should contain the following information:

- Name, address and phone # of the requesting Licensee
- Type of license and License number
- Legal questions
- Facts and details needed to understand the question such as who, what, where, why and when

The Office of Chief Counsel will attempt to respond to your request as soon as possible. If you are requesting an opinion as to the legality of a scheduled event or promotion, please send you request more than three weeks prior to the event date, and clearly indicate the date of the scheduled event.

Visit: <u>www.lcb.state.pa.us</u> for advisory opinions that have been previously issued to licensees. Click on For Licensees, Legal Issues, and Legal Advisory Search.